

# DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

## Meeting Minutes

Department of Education  
Cabinet Room  
Dover, DE 19904  
May 5, 2016  
5:00 P.M.

**Members Present:** Diane Albanese, Amber Augustus, Linda Brown, Jennifer Burton, Stephanie DeWitt, Nelia Dolan, Laura Glass, Darren Guido, David Kohan, Rosaria Macera, Byron Murphy, Darlene O'Neill, Mary Pinkston, Stephanie Smith, and Sue Smith.

**Members Absent:** Cristy Greaves and Mary Pinkston.

**Others Present:** Chris Kenton, PSB Executive Director; Catherine Hickey, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Erin Pieshala, DOE; Terry Richard, DOE; Donna Mitchell.

### I. Opening

**Call to Order:** Mr. Murphy, Professional Standards Board Chair, called the meeting to Order at 5:00 p.m.

#### Approval of Agenda

A motion was made by Mr. Kohan and seconded by Ms. Smith to approve the May 5, 2016, amended agenda. *The motion carried* (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith).

#### Approval of Minutes for April 7, 2016

A motion was made by Dr. Smith and seconded by Ms. Smith to approve the April 7, 2016 minutes. *The motion carried* (11 Yes to 0 No's – Albanese, Augustus, Burton, DeWitt, Dolan, Glass, Kohan, Macera, Murphy, Smith and Smith).

### II. Public Comment

None

### III. Executive Director's Report

Since the last PSB meeting in April, Mr. Kenton has been working on the following items for the PSB:

- Mr. Kenton presented at the monthly DASPA meeting at Polytech

- Regulations 1522 Elementary School Counselor, 1545 Secondary School Counselor, and 1582 School Nurse were presented to the State Board of Education for Publication; Regulation 1559 Skilled and Technical Science Teacher was presented for Discussion; and Regulation 1506 Emergency Certificate was presented for Final Action.
- Mr. Kenton attended the monthly DOE/PSB meeting
- Mr. Kenton participated in a conference call regarding edTPA implementation
- Mr. Kenton held a meeting with Angeline Rivello, Donna Johnson, and a member of the House Education Committee to discuss Provisional Licensure
- Regulations 1522 Elementary School Counselor, 1545 Secondary School Counselor, 1582 School Nurse, and 1506 Emergency Certificate were presented to the Register of Regulations
- Mr. Kenton held a conference call with Cathy Owens-Oliver of ETS regarding PPAT implementation
- Mr. Kenton and Rick Lane have been working to prepare for three upcoming hearings.
- Mr. Kenton met with David Kohan and Byron Murphy (via phone) to discuss this months' agenda
- Mr. Kenton has held several meetings with Laura Makransky, the new Deputy Attorney General assigned to work with the PSB
- Mr. Kenton has met with Terry Hickey several times to go over the meeting items for May 5, 2016
- The Licensure and Certification Criteria Committee met Wednesday May 4<sup>th</sup>
- Mr. Kenton met with Lydia Prigg from the Governor's office regarding a new appointment to the PSB. We expect Cristy Greaves' replacement to be confirmed by the Senate on May 11<sup>th</sup>

#### IV. **Presentation**

*None*

#### V. **Discussion Items**

##### **A. 1522 – Elementary School Counselor**

The State Board of Education approved the recommendation of the PSB to move Regulation 1522 to publication at their April Board Meeting. The Regulation is currently out for public comment in the May edition of the Register of Regulations. The Regulation will be presented to the PSB for final action in June 2016.

##### **B. 1545 – Secondary School Counselor**

The State Board of Education approved the recommendation of the PSB to move Regulation 1545 to publication at their April Board Meeting. The Regulation is currently out for public comment in the May edition of the Register of Regulations. The Regulation will be presented to the PSB for final action in June 2016.

##### **C. 1582 – School Nurse**

The State Board of Education approved the recommendation of the PSB to move 1582 to publication at their April Board Meeting. The Regulation is currently out for public comment in the May edition of the Register of Regulations. Barring objections, the Regulation should be presented to the PSB in June 2016 for Final Action.

**D.     *1511 – Issuance and Renewal of a Continuing License***

Regulation 1511 is up for discussion due to the fact that a portion of the regulation has expired. Additionally, there are changes and deletions that will be necessary to the definitions section of the regulation.

**E.     *1561 – Bilingual Teacher***

Revisions were based on input from the Department of Education. Revisions include making this an add-on certificate and removal of redundant language. The Board reviewed and discussed the revisions.

**F.     *1562 – English to Speakers of Other Languages (ESOL)***

Revisions were based on input from the Department of Education. Revisions include a name change reflecting current language, addition of a PRAXIS exam requirement, clarification of the oral and written proficiency exams, and removal of redundant language. The Board reviewed and discussed the revisions.

**VI.    Action Items**

**A.     *1559 – Skilled and Technical Science Teacher***

In March 2016, the PSB approved Regulation 1559 Skilled and Technical Science Teacher for Publication. The regulation was out for public comment for the month of April 2016. Public comment was received from the Governors' Advisory Council for Exceptional Citizens. The suggestions made were reviewed, and no changes were determined to be necessary.

A motion to approve the regulation was made by Ms. Brown and seconded by Ms. O'Neill. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith).

**B.     *Content Readiness Exam – Professional School Counselor (5421)***

As a result of revisions to Regulations 1522 Elementary School Counselor and 1545 Secondary School Counselor, the Board must set a minimum passing score for the Content Readiness Exam for Professional School Counselor (Praxis 5421).

A motion to set the minimum score to the national cut score of 156 was made by Dr. Guido and seconded by Ms. Burton. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith), setting the cut score for Praxis 5421 at 156.

## VII. PSB Standing Committee

### A. Licensure Certification Criteria

- Next meeting scheduled for August 1, 2016 at 11:30 a.m. in the Cabinet Room at the Townsend Building

### B. Professional Development and Associated Compensation Criteria Committee

- None

## VII. Other

### A. Hearing Officer Panel

A motion to move into executive session and close the meeting to the public for discussion of the content of documents in a file, the disclosure of which would constitute an invasion of personal privacy was made by Mr. Kohan and seconded by Ms. Burton. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith).

The Board entered Executive Session and the meeting was closed to the public.

A motion to return to open session was made by Mr. Kohan and seconded by Ms. Brown. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith).

Mr. Murphy requested a motion to approve the three-member hearing panel, a motion and nomination for the hearing panel chair, and motions and nominations for the two additional hearing panel members.

A motion to approve the three member hearing panel was made by Ms. Albanese and seconded by Ms. Brown. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith), approving the hearing panel.

A motion to nominate Dr. Smith as the panel chair was made by Mr. Murphy and seconded by Ms. Smith. Dr. Smith accepted the nomination and ***the motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith), making Dr. Smith the panel chair.

Dr. Glass and Dr. Guido were nominated as prospective panel members, but neither was available due to prior commitments. Ms. Albanese and Ms. Brown volunteered to participate in the hearing panel.

A motion to nominate Ms. Albanese and Ms. Brown to the hearing panel was made by Mr. Murphy and seconded by Mr. Kohan. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith), adding Ms. Albanese and Ms. Brown to the hearing panel.

#### **B. 2016 – 2017 Meeting Schedule**

The proposed 2016 – 2017 meeting schedule was given to members for review. Discussion and voting on the schedule will take place at the June 2016 meeting.

#### **VIII. Public Comment**

**None**

#### **IX. Adjournment**

A motion to adjourn was made by Ms. Brown and seconded by Ms. Smith. ***The motion carried*** (14 Yes to 0 No's – Albanese, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Kohan, Macera, Murphy, O'Neill, Smith and Smith). The meeting adjourned at 7:01 p.m.